



POOJA SANJAY MAHANGARE

CARRIER OBJECTIVE

To leverage my strong and financial expertise in cost accountancy. Seeking a challenging role in a dynamic organization where I can leverage my expertise in cost analysis and financial reporting to contribute to the company's success.

CONTACT

- Current Address:
SR 23/1/4 House No.
3402/2 Balaji Nagar, Near
Pritam Hight, Pune –
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- 9923521802
- Poojamahangare1155@gmail.com

SKILLS

- Individualized Planning
- Argumentive & Alternative communication
- Knowledge of accounting principles & audit practices.
- Ability to multitask & work on schedule

TECHNICAL PROFICIENCY

- Microsoft Office
- ERP Software
- XBRL Software

KNOW LANGUAGE

English | Hindi | Marathi

INTEREST

Reading | Painting

AREA OF INTEREST

Cost Analysis | Indirect
Taxation |

WORK EXPERIENCE

1. Management Trainee- Costing

August 2024- Feb 2025 | **PMT Machines Limited, Pune**

- Inventory Management & Valuation.
- Work order costing
- Rejection/Discards report preparation
- Monitor & released purchase orders and indents.

2. Cost & Management Trainee

March 2022- March 2024 | **Kondhare & Associates, Kothrud, Pune**

- Preparation of cost audit report & Annexures
- Prepare indirect tax returns & GST audit to ensure compliance with tax laws & regulations, Monthly & Quarterly reconciliation with books of accounts.
- Process and track invoices, expenses, payments to vendors and clients, Export incentives, vendor master data.
- Perform internal audit to ensure adherence to financial regulations and identify controls to mitigate risk.

EDUCATIONAL BACKGROUNDS

- **Cost & Management Accountant (Final Pursuing)**
Dec 2019 – Present | Grp I 205, Grp II 200, Grp IV 212
Institute of Cost Accountant of India
- **Bachelor's Degree in Business Administration, Finance**
April 2019- April 2022 | 82.40%
Shree Siddhivinayak Mahila Mahavidyalaya, Karve Nagar, Pune
- **Secondary & Higher Secondary Education**
HSC| April 2017- April 2019 | 73.00%
Rameshwar Vidyalaya & Junior college Wing, Satara
SSC| April 2016- April 2017 | 93.00%
Rameshwar Vidyalaya & Junior college Wing, Satara